UNITED NATIONS

ST

Secretariat

ST/IC/1997/60
18 September 1997

INFORMATION CIRCULAR*

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: PLACEMENT AND PROMOTION LIST FOR STAFF IN THE GENERAL SERVICE AND RELATED CATEGORIES

1. The purpose of the present information circular is to inform staff members of recommendations made by the Appointment and Promotion Panel that have been approved by the Secretary-General in respect of placements and promotions.

2. The list, which includes staff in the General Service and related categories, will be issued monthly to enhance transparency within the Secretariat.

3. In order to ensure equitable treatment in promoting staff members, implementation will continue under the terms of administrative instruction ST/AI/413 on placement and promotion, i.e., effective the first day of the month following approval by the Secretary-General or as soon thereafter as the post for which the staff member was selected becomes vacant.

4. The attached list includes placements and promotions approved in August 1997.

* Expiration date of the present circular: 31 December 1997.

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Annex

PLACEMENT AND PROMOTION

1-31 August 1997

	Name	Gender	Releasing dept/office	Receiving dept/office	Post level	Post number
PLACEMENT						
	Ospina, Oswaldo*	M	ICSC	DESA	G-6	UNA-44245-E-OL-009
	Vincent, Vertulie*	F	EOSG	DESA	G-6	UNA-43533-E-OL-008
PROMOTION						
	Bravo-Somma, Carmen	F	DESA	DESA	G-5	UNA-44480-E-OL-001
	Ortiz, Bertha Mae	F	DPA	DPA	G-5	UNA-37124-E-OL-008
	Villena-Tanedo, Nena	F	OLA	OLA	G-5	UNA-38194-E-OL-002
	Warner, Edith	F	DESA	DESA	G-6	UNA-44540-E-OL-019
	Fung, Yonnor	F	UNJSPF	UNJSPF	G-7	PFA-01001-E-PL-704

* The Secretary-General approved the placement of the staff member at his/her current level against the G-6 post. The promotion of the staff member against the post will be effected when the staff member has reached the required minimum seniority in grade.